




## MEMORANDUM

**DATE:** November 2, 2015

**TO:** Robert Baldwin, City Manager

**FROM:** Marc LaFerrier, AICP, Director of Community Development 

**SUBJECT:** License Agreement with Park N' Go, LLC for the Use of Parking Spaces in the Municipal Parking Garage.

Park N' Go of Fort Lauderdale, LLC, has proposed to lease an unused portion of the City's Municipal Parking Garage for the purpose of providing surplus, overflow parking for their business located at 1101 Eller Drive.

The terms of the proposed license agreement are generally summarized as follows:

**Term of License:** Two year maximum, unless terminated sooner or extended longer as approved by The City.

**Termination of License:** City may terminate the license with 30 days advance notice to the Licensee. The Licensee may terminate the license with 120 day advance notice to the City.

**Use:** The Licensee shall use the parking spaces and the garage for the parking of passenger vehicles only. Commercial vehicles and the repair and maintenance of vehicles is prohibited. Access to the parking spaces and garage is limited to employees of Park N' Go. Access and use of the lease area by the public is prohibited.

**Assignment and Subletting:** Assignment and subletting is prohibited.

**Quantity of Spaces:** The Licensee may use up to 200 parking spaces. The City may reduce the maximum quantity of spaces for use by the Licensee with 30 days advance notice.

**Use Fee:** The Base Use Fee is provided for in the City's Code of Ordinances and currently defined in the proposed agreement as \$45/space per month which will yield \$9,000/month.

The City is in the process of preparing a RFP for this use of the garage. It is anticipated this process will take 60 to 90 days to conclude. The results of the RFP process may supercede or reaffirm the proposed agreement.

### RECOMMENDATION

Approve the attached resolution and agreement.